

## Outgoing International Wire Transfer Request

### CUSTOMER/REQUESTING PARTY INFORMATION

Requestor/Originator: \_\_\_\_\_ Account #: \_\_\_\_\_  
 Purpose of Wire: \_\_\_\_\_ Wire Requested:  In Person  By Email  
 Company Name (if applicable): \_\_\_\_\_  
 Address: \_\_\_\_\_  Address on file  
 Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I understand that once a funds transfer request has been processed, the funds will have been permanently transferred to the beneficiary and that a stop payment order will be impossible. This request represents an agreement only between the undersigned and the bank, which has no obligations other than to wire transfer the funds in accordance with the information contained in this request. I understand that wire transfer requests are handled expeditiously, but there is no guarantee this request will be completed in any specific time period and may be revised or declined if found to contain inaccurate data or be in violation of any laws or regulations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Printed Name: \_\_\_\_\_

#### ID Verification – For Bank Use Only

SS#: \_\_\_\_\_ DOB: \_\_\_\_\_ Personal Knowledge: \_\_\_\_\_  
 Other: \_\_\_\_\_  
 Person Verifying: \_\_\_\_\_

### OUTGOING WIRE TRANSFER ROUTING & BENEFICIARY INFORMATION

Instructions attached separately

Bank Name: \_\_\_\_\_  
 SWIFT/BIC Number: \_\_\_\_\_ Location: \_\_\_\_\_  
 International Routing Code (if applicable): \_\_\_\_\_  Canada-Transit Code  UK-Sort Code  India-IFSC  
 Secondary/Intermediary Bank (if applicable): \_\_\_\_\_  
 Account Number or instructions: \_\_\_\_\_  
 Account Number: \_\_\_\_\_ Type of Account:  Account Number  IBAN-European  CLABE-Mexico  
 Beneficiary (Payee): \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Further Credit To: \_\_\_\_\_  
 Reference #, Loan # or other info: \_\_\_\_\_

### FUNDING INFORMATION

Amount of Wire: \_\_\_\_\_ Fee Amount: \_\_\_\_\_ Total: \_\_\_\_\_  
 Currency:  Send in US Dollars (USD)  Send in Foreign Currency (CCY)  Specify Foreign Currency: \_\_\_\_\_  
 Method of Payment:  Debit Account  Check  Loan Funds  Cash  Other: \_\_\_\_\_

#### Processing Confirmations and Information – For Wire Department Use Only

Date Received: \_\_\_\_\_ Prepared By: \_\_\_\_\_  
 WTF Created By: \_\_\_\_\_ Balance Verified & Funds Held: \_\_\_\_\_ ID Verified: \_\_\_\_\_  
 WTF Verified By: \_\_\_\_\_ OFAC Checked: \_\_\_\_\_ Entries Made: \_\_\_\_\_  
 Approving Officer: \_\_\_\_\_ If loan funding, Approving Lender: \_\_\_\_\_  
 Contract Number: \_\_\_\_\_ Exchange Rate: \_\_\_\_\_ Bank Used: \_\_\_\_\_